

MINUTES

Meeting: SALISBURY AREA BOARD

Place: South Wilts Grammar School for Girls, Stratford Road, Salisbury SP1 3JJ

Date: 8 November 2012

Start Time: 7.00 pm

Finish Time: 10.13 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Richard Clewer (Chairman), Cllr Bill Moss (Vice Chairman), Cllr John Brady, Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas, Cllr Ricky Rogers and Cllr Paul Sample

Cllr Dick Tonge (Cabinet Member for Highways and Transport)

Wiltshire Council Officers

Stephanie Denovan, Service Director for Schools and Learning
Marianna Dodd, Salisbury Community Area Manager
James Hazlewood, Senior Democratic Services Officer
Laurie Bell, Service Director Communications
Allan Creedy, Head of Service - Sustainable Transport
Andrew Foster, Project Manager
Simon King, Senior Trading Standards Officer

Town and Parish Councils

Salisbury City Council – Cllr Jo Broom, Cllr Joe Rooney, Annie Child
Laverstock and Ford Parish Council – Cllr Nigel Roper, Cllr David Law

Partners

Wiltshire Police – Inspector Andy Noble

Wiltshire Fire and Rescue – Mike Franklin

“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Debrah Biggs

St Edmunds Community Association – Tony West, Mary Stephens

Harnham Neighbourhood Association – John McGarry

Salisbury Journal – Elizabeth Kemble

Total in attendance: 67

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Cheryl Hill, Salisbury City Council
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 6 September 2012 were agreed as a correct record and signed by the Chairman, subject to the following changes:</p> <ul style="list-style-type: none"> • Minute 11 (The Maltings – Public Engagement), final bullet point, add: “...and that consultation would also include people from outside the city.” • Minute 17 (Community Area Transport Group), under decision, delete point 4.
4	<p><u>Declarations of Interest</u></p> <p>None.</p>
5	<p><u>Chairman's Updates</u></p> <p>The Chairman reported that the Marketplace scheme was now progressing to the design stage, and that the proposals for New Canal Street were available on the Area Board website. The weighbridge had been lifted to see if the mechanism could be preserved, however it had already been removed. The Disabled parking would be relocated before the Christmas market. Designs were being produced for consultation on the layout of benches and lampposts, and this would come for a decision to the Area Board in January.</p> <p>The Chairman sought the agreement of the Area Board to a proposal that no funding decisions should be taken at the March 2013 meeting, in view of the proximity to the elections on 2 May 2013. While the Area Board members</p>

	<p>supported the principle of seeking to avoid any perception that the impending election would influence grant decisions, the point was also made that this would leave a 6 month gap between opportunities to apply for grants. It was also considered that the Area Board had never taken grant decisions based on political views, but based on the relative merits of the application.</p> <p>Upon being put to the vote, the motion that the Area Board would take no grant decisions at the March 2013 meeting was a split vote at 4 in favour and 4 against. The Chairman declined to use his casting vote, and so the motion was NOT CARRIED.</p> <p>The Chairman also noted that he had agreed to a change to the order of the agenda, as some speakers needed to leave to attend another meeting. As such, the items 12 (Salisbury Transport Strategy) and 14 (Traffic Wardens) would be taken immediately.</p>
6	<p><u>Salisbury Transport Strategy</u></p> <p>Allan Creedy, Head of Sustainable Transport, presented the background to the Transport Strategy, referring to the Core Strategy, and the 9,910 additional dwellings and 10,900 additional jobs which were planned for the city by 2026. The projected increase, and the allocated sites within the Core Strategy, helped inform transport planning, in terms of how to manage the anticipated increase in journeys.</p> <p>It would cost an estimated £25 million over 14 years to mitigate the effect of the projected growth, which equated to roughly £3300 per dwelling. This would be funded partly by the new Community Infrastructure Levy (CIL), and partly by other sources of funding such as Local Sustainable Transport Fund, Highways Agency “Pinch Point” funding, Better Buses, and funding available through the Local Enterprise Partnership (LEP).</p> <p>It was noted that information on the Transport Strategy which was available on the Council’s website was quite complicated and technical. A new summary document was being prepared and would be shared shortly with the Councillors, prior to being published online.</p> <p>Councillor Dick Tonge, Cabinet Member for Highways and Transport, acknowledged that the Transport Strategy documents had not been produced as originally planned, and this was down to a reallocation of resources to priority areas within the department. However, the document was currently being prepared which would set out the main junctions and funding arrangements. Supplementary documents would then be produced which would address the detail of various aspects, for example Accessibility, Cycling, Rights of Way, and Parking.</p> <p>Councillor Tonge also referred to a successful bid to the local sustainability fund</p>

	<p>which would see £1.4 million coming to Salisbury for improvements to the Station and charging points for electric cars. The Better Buses partnership was also delivering real benefits for the City.</p> <p>The Chairman invited questions and comments:</p> <ul style="list-style-type: none"> • Responding to questions regarding the timeframe, Allan reported that the initial theme documents would be ready by the end of 2012. • It was also noted that the Transport Strategy was linked to the Air Quality Action Plan, and Allan undertook to find out what stage this plan had reached in terms of development. • Councillor Tonge commented that there was a balance of views whereby some people were more concerned about air quality, and other were more concerned with keeping car parking charges low, and so this simple solution to improving air quality was not universally popular, as had been proven by the petition over car parking charges when these had been increased in 2011. • It was noted that Community Infrastructure Levy (CIL) would be restricted to localities, and that a certain percentage (yet to be determined by government) would be controlled by the local Parish Council.
7	<p><u>Traffic Wardens</u></p> <p>The Chairman introduced this item, commenting that he had received several suggestions that the role of Civil Enforcement Officers could be expanded to include reporting on other aspects of the street scene, such as street lights, potholes and dog mess. However, on investigation, it had been confirmed that the role of Civil Enforcement Officers was restricted by legislation.</p> <p>The Chairman noted that he would be raising the suggestion of City Makers under item 12 (The Legacy of 2012) and that this might also relate to this idea.</p>
8	<p><u>Information items</u></p>
8.1.	<p><u>Christmas Market</u></p> <p>The Chairman noted that the Christmas Market was would be opening on 29 November and running to 16 December.</p>
8.2.	<p><u>Purple Flag Award</u></p> <p>The Area Board congratulated and thanked all those involved in developing the successful bid for Purple Flag status for the city. The award acknowledged the city as a safe venue for an enjoyable night out, and had been awarded following</p>

	a rigorous assessment.
8.3.	<p><u>Community Infrastructure Levy (CIL)</u></p> <p>The Chairman noted that information on the consultation regarding Community Infrastructure Levy (CIL) was set out in the agenda pack at pages 19-22. The consultation was open until 12 November. (Note: Subsequent to the meeting, the consultation was extended until 5 December).</p>
8.4.	<p><u>Victim Support</u></p> <p>Information on this was set out at pages 23-24.</p>
8.5.	<p><u>Welfare Reform</u></p> <p>Information on this was set out at pages 25-26.</p>
9	<p><u>Update from Representatives</u></p> <p>Councillor Jo Broom, Leader of Salisbury City Council (SCC), gave an update on the work of SCC:</p> <ul style="list-style-type: none"> • The works to the Queen Elizabeth gardens was scheduled to begin on 19 November and complete in mid March. This was the result of a number of years work, including significant public consultation. • The City Council was working towards the Remembrance Sunday and Armistice Day parade, which would culminate in front of the war memorial in the Guildhall Square. • The Christmas Lights Switch on would be on Thursday 22 November at 6pm, with entertainment from 4pm including a Christmas craft workshop. • The Illuminated Carnival had been a big success, and had raised £2.5K for the Mayor's Appeal. <p>David Law, of Laverstock and Ford Parish Council, referred to the Network Rail work to Broken Cross bridge. The works had been going on for 2 weeks and were scheduled for the next 4 months. Despite the diversion arrangements, some drivers were using Ford as a cut through. The Parish Council had arranged a meeting to discuss the matter.</p> <p>Inspector Andy Noble referred to the written report, noting that the crime figures were broadly stable. Officers had been concentrating on the work arising from the Purple Flag bid, which included covert work to identify fake IDs, and working with venues to make the night time economy safer for all. The police were pleased to be supporting the Christmas Lights Switch on, and were also planning for the BBC One Show which would be broadcasting live from the Guildhall Square on Wednesday 14 November.</p> <p>Responding to a question regarding the Police and Crime Commissioner (PCC) Elections on 15 November, Inspector Noble commented that he could not speak</p>

	<p>about the candidates nor the relative merits of the new arrangements, but that the existing Police Authority and the Chief Officer team had been working hard to ensure a smooth handover.</p> <p>In response to a question regarding the future of the Police Station, Inspector Noble commented that the arrangements for the police estate were currently under review, but no decisions had been taken.</p> <p>Councillor Paul Sample thanked Inspector Noble on behalf of the residents of Wyndham Road for the proactive work done there addressing anti-social behaviour.</p>
10	<p><u>Update from Salisbury City Community Area Partnership (SCCAP)</u></p> <p>Debrah Biggs, Chairman of “Our Salisbury” the Salisbury City Community Area Partnership (SCCAP), gave an update on the work of the Partnership, reporting that the partnership had been involved in the Purple Flag bid, contributing through the Community Safety theme group.</p> <p>Debrah updated the meeting on other on-going work involving the Waste & Recycling, Education, and Transport theme groups.</p> <p>SCAAP would be running a Participatory Budgeting event on Monday 3 December in the Arts Centre, to facilitate a public decision on how to allocate the youth funding which was available to the Area Board; this would then be ratified by the Area Board at its next meeting. <i>(Note – Subsequent to the meeting, the date of the Participatory Budgeting event was change to 10 December).</i></p>
11	<p><u>Understanding Autism</u></p> <p>Maria Cattelona, Commissioning Officer (Disabilities) at Wiltshire Council, introduced the item which sought to inform the meeting about new responsibilities to people with Autism, and to raise awareness of the condition, and what can be done to support autistic people and their families.</p> <p>Maria explained that Autism was not a learning disability or a mental health condition, but rather a condition which caused difficulty with social communication, social imagination, and social interaction. An estimated 4,500 people in Wiltshire had autism, or which around 415 lived in Salisbury. However, only 78 of these people in the Salisbury area were known to Wiltshire Council. It was proven that people with Autism were more likely to develop mental health problems, fail to receive the right support, and struggle to find a paid job.</p> <p>Jeremy Bugden from South Wilts Mencap introduced a number of people whose lives were directly affected by Autism or Aspergers, and who then shared their</p>

	<p>experiences. They spoke about the difficulties the condition presented, the services which were already in place, and what type of things could be done to help provide more support for autistic people and their families, including:</p> <ul style="list-style-type: none"> • Lengthy delays and difficulties in getting the condition diagnosed, which had a knock on effect on getting the right support. • Difficulties in getting social/supported housing for autistic people. • Difficulties in the workplace, although it was noted that some employers were very helpful in supporting autistic employees. • Some shops and venues gave their staff training to identify and deal with autistic customers, for example the Cinema put on special showings for people with autism. It was hoped that this could be promoted and acknowledged to encourage a wider uptake. <p>The Chairman thanked Maria and the group for attending and for sharing their experiences, and it was hoped that some actions would come out of the discussion.</p>
12	<p><u>Salisbury Campus: Membership of Shadow Community Operations Board (COB)</u></p> <p>Andrew Foster, Project Manager, gave an update on the work of the Shadow Community Operations Board (COB) in relation to the Salisbury Campus proposed for the Five Rivers Leisure Centre site.</p> <p>A written copy of the update was circulated and a copy is attached to these minutes.</p> <p>The Area Board was also asked to agree the appointment of 2 new members of the COB, as set out in the agenda:</p> <p><u>Decision</u> The Salisbury Area Board agreed the following appointments to the Shadow Community Operations Board:</p> <ul style="list-style-type: none"> • Solomon Rimer, community representative; and • Mike Claydon, user group representative.
13	<p><u>The Legacy of 2012</u></p> <p>Laurie Bell, Director of Communications at Wiltshire Council, gave a presentation looking back at the events of 2012, and referring to the huge number of people who had been involved in Wiltshire.</p> <p>Laurie referred to the pictures on the screen and the film which had been shown before the meeting, as a reminder of the Queen's visit to Salisbury in May, and the Olympic Torch relay, the Olympic Torch evening event at Hudson's Field</p>

	<p>along with other iconic moments of the year in Wiltshire.</p> <p>Estimated figures from the Police showed that these events were attended by a total of 225,000 people; over half the population of the county. This had generated an additional spend of £1 million on the days in question, with many traders reporting repeat business as a result of those days. B&Bs and Hotels in the county had reported unprecedented business on those days, and the Visit Wiltshire website had received its biggest ever number of hits during 2012.</p> <p>The publicity generated by the events had also been huge, with an independent media company valuing the coverage of the Queen’s Diamond Jubilee event in Salisbury as £191K, and the Olympic torch relay and Hudson’s Field event at £890K. In addition, the footage of athlete Michael Johnson carrying the Olympic Torch at Stonehenge had become one of the iconic images of the games, being used on the BBC coverage, and the Coca-Cola advert. The value of this in terms of advertising for tourism in Wiltshire was estimated at £2.7 million.</p> <p>The cultural and social benefits of the events were also huge, although much harder to quantify, but it was considered important that the legacy of the events should be built on and captured for future years. A Steering Board had been set up to help generate and promote projects to focus on positive outcomes from the events of 2012.</p> <p>The Chairman thanked Laurie for the presentation and invited comments and suggestions on what could be done in the city, to ensure a lasting benefit from 2012:</p> <ul style="list-style-type: none"> • City Makers – it was suggested that volunteers could be recruited to welcome tourists to the city, and to offer help, advice and directions. • Salisbury through the ages – The City Council was already planning a 1 day event for the summer, to celebrate Salisbury’s history. • Salisbury Music Festival – this had been suggested following the success of the Hudson’s Field event • Further street parties. • Fine Art Trail – it was noted that there was already a heritage trail, and that an Art Trail was being considered for next year. <p>The view was also expressed that some traders had suffered a drop in business as a result of the events, and that the event on Hudson’s Field had damaged the grass so that it could no longer be used by the rugby club.</p>
14	<p><u>Changes to Mini-recycling Site at Waitrose</u></p> <p>The Chairman explained that this item was on the agenda following comments regarding the changes to the recycling facility at the Waitrose car park. The cardboard and plastics collection had been withdrawn, as part of the</p>

	<p>harmonisation of waste and recycling collection services, and following decreasing uses as a result of kerbside collection of cardboard and plastics.</p> <p>The view was expressed that the decision to remove the plastic and cardboard recycling from the site was inconsistent with the Council's duty to promote recycling, and the need to reduce residual waste to avoid rising landfill tax. As such it was requested that the collection of plastic and cardboard be reintroduced to the site.</p> <p>During discussion the following comments and questions were raised:</p> <ul style="list-style-type: none"> • Although it was understood that most mini-recycling sites had been changed due to the harmonisation of kerbside waste and recycling services, it was less clear why the Waitrose site had been changed, as it was extremely well used. • Could the same be considered for the Southampton Road Tesco recycling site? • Could litter bins in the city be changed to include recycling? The Chairman reported that this was being considered for a funding bid to the Area Board. • A number of local businesses took their recycling to the mini-sites, to avoid having to pay for landfill. There was a risk that reducing the availability of the sites would result in higher costs for local businesses, and more waste sent to landfill. • It was hoped that the Area Board could be given the collection figures for the site in question, and for the City area, rather than the statistics in the agenda which appeared to refer to Wiltshire as a whole. <p>It was noted that the mini-recycling sites were invaluable for those residents who lived in the city, due to the lack of space for storing recycling boxes in terraced houses and flats. As such, it was considered that there should be an easily accessible site within the city for people to take their surplus plastics and cardboard recycling.</p> <p><u>Decision</u> The Salisbury Area Board agreed to recommend to the Cabinet Member for Waste, Property, Environment and Development Control Services, that the collection of plastics and cardboard recycling be reintroduced to the mini-recycling site at Waitrose, Salisbury, unless it can be proven that those collections at that site were not viable or worthwhile.</p>
15	<p><u>Lorrywatch</u></p> <p>Simon King, Senior Trading Standards Officer, gave a presentation on the Lorrywatch scheme, which sought to identify lorries breaking weight restriction regulations.</p>

	<p>The schemes were run on a similar system to the Community Speedwatch networks, whereby a group of volunteers and a local coordinator received training and gave an allocated amount of time each week when they could monitor the roads and bridges with weight restrictions, and then report the lorries to Trading Standards for action. In some areas the Community Speedwatch and the Lorrywatch schemes had been combined.</p> <p>A Lorrywatch scheme had been running in Laverstock for just over a year. The results were encouraging with 105 lorries reported, of which 30 were found to have infringed the weight restrictions. This gave an indication that around two thirds of lorries were using the roads legally, i.e. for making deliveries or collections.</p> <p>Another scheme was in place at Lanford, and there was interest in Quidhampton. The meeting was asked to consider a scheme at Bemerton Village, along to Fisherton, as there was a proven history of lorries getting stuck on this road.</p> <p>It was suggested that a scheme could be considered for the whole city, to help establish a larger base of volunteers. Another suggestion was for clearer and increased signage, to discourage HGV drivers from using unsuitable roads. Councillor Chris Cochrane offered to coordinate the setting up of the scheme.</p> <p>Responding to a question, Simon confirmed that anyone spotting a lorry using a road illegally could report it to the Police or to Trading Standards.</p>
16	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Chairman referred to the written report set out at pages 41-42.</p> <p><u>Decision</u> The Area Board agreed to approve the Community Area Transport Group (CATG) recommendation that £7K be released from the CATG discretionary budget to support the Prebendal House, Stratford Road scheme.</p> <p><u>Reasons</u> – <i>As set out in the report.</i></p>
17	<p><u>Grants and Funding</u></p> <p>The Chairman referred to the report set out at page 43 onwards in the agenda.</p> <p>In relation to the Area Board project bid for 30mph wheelie bin stickers, it was suggested that this could be expanded to include stickers for 20mph zones.</p> <p><u>Decision</u> Salisbury Area Board agreed to award £420 towards the Area Board project to provide 30mph and 20mph stickers for wheelie bins.</p>

	<p><u>Reason</u> <i>The project meets Councillor-led project criteria as detailed in the Officer's report attached to the agenda.</i></p> <p><u>Decision</u> South Wilts Mencap was awarded £2,700 towards a series of themed fun days throughout 2013.</p> <p><u>Reason</u> – <i>The application meets the Community Area Grants Criteria 2012/13 and demonstrates a link to the Community Plan, as detailed in the officer's report attached to the agenda.</i></p>
18	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on 10 January 2013 in the Alamein Suite, City Hall, Malthouse Lane, Salisbury SP2 7TU.</p>
<p align="center"><u>Appendix A - Salisbury Campus - Shadow Community Operations Board update - 8th November</u></p>	

Update for Salisbury Area Board

Update from	Salisbury Shadow COB
Date of Area Board Meeting	8 th November 2012

Overview

Development work for the Salisbury Community Campus Five Rivers has been on-going with the shadow Community operations board meeting with Wiltshire Council services and partner organisations to develop the brief for the Five River site. The shadow COB have met with representatives from Youth services, Learning Disability day service, Police, Wiltshire Music service and Leisure to gain an detailed understating of each of the services requirements for the campus. Each service specifications, along with the shadow COB's design, travel and management principles have been developed into a design brief that will inform the design process of the campus.

In addition to developing the design brief, initial work has been completed at Five Rivers to examine the conditions that may impact on the design and development work such as ecology surveys and underground conditions. Also during this period the shadow COB made recommendations on potential areas that could be developed on the site.

The next phase of work that the shadow COB will be completing includes reviewing the condition surveys and starting the next phase of design which will be looking at the development of the campus with a team of architects.

Key Headlines

- Meetings held with service provides due to be included within the campus
- Specifications gained and amalgamated into an initial design brief
- Design, travel and management principles included within design brief
- Surveys completed on site to inform the design process
- Design phases developing with a team of architects for the campus.

Signed:

Date:

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